



Board of Adjustment Application

BOARD OF ADJUSTMENT

The Board of Adjustment is organized to have all the powers and authority as set forth in the Charter of the City of Abilene, Texas, and as authorized by Chapter 211 of the Texas Local Government Code.

The Board of Adjustment has authority of applications to decide the following types of applications:

1. An application for a Special Exception pursuant to Section 1.4.4.1;
2. An application for a Variance pursuant to Section 1.4.4.2;
3. A sign permit or an interpretation of Sign Regulations related to development within the City limits (refer to Chapter 4, Article 1, Division 3, Section 4.1.3.6 or Chapter 4, Article 2, Division 8, respectively); and
4. An application for a change in the status of a non-conformity pursuant to Section 1.4.4.3.

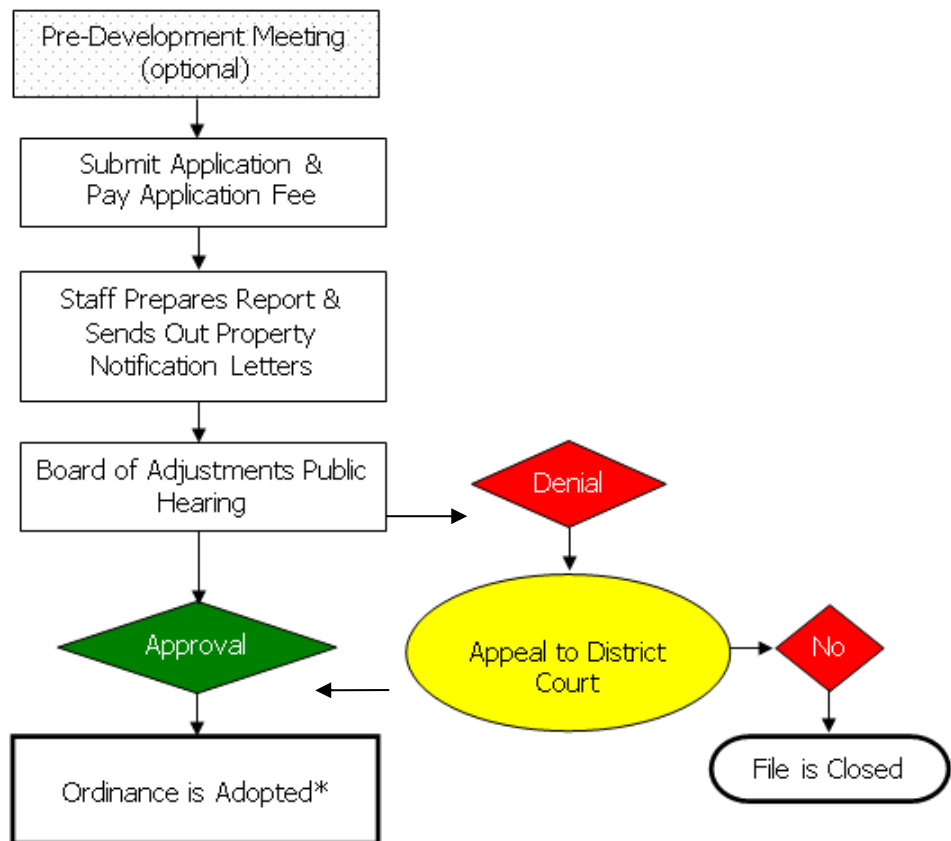
The Board of Adjustment shall finally decide appeals on the following matters of an appeal of any official's interpretation of the requirements of Chapters 2 or 4 of this LDC in which the requirement applies to development within the City limits of Abilene, unless a separate appeals process is otherwise defined within this LDC.

The authority delegated to the Board of Adjustment under this Land Development Code shall not be construed to affect any of the following:

1. Approval of a petition for a zoning map amendment;
2. Approval of a Conditional Use Permit; and
3. Authorization of a use not authorized in the zoning district in which the applicant's property is located, except to the extent necessary to decide a special exception or a petition for a change in status of a non-conformity.

Also, the Board of Adjustment shall not render any decision on an application, appeal or relief petition while a petition for a zoning amendment, application for a Conditional Use Permit, or plat application for the same land is pending and until such petition or application has been finally decided pursuant to procedures in Chapter 1 of the LDC.

Special Exception • Variance Flowchart



*If the request is approved, the owner or agent will have 180 days from the hearing date to obtain a building permit, if one is required.

OWNER AND/OR AGENT AUTHORIZATION

Owner Name: _____

Address: _____

City, State, Zip: _____ Fax: _____

Phone: _____ Email: _____

Agent Name: _____

Address: _____

City, State, Zip: _____ Fax: _____

Phone: _____ Email _____

"I am the property owner, and I certify that the information included in this application is true to the best of my knowledge.
(Name) _____ will act as my agent before the Board of Adjustment."

Witness my hand this day, of _____ 20 _____

Special Exceptions Variance Appeal

What is the specific nature of the request?

Project Address: _____ No. of lots: _____ Acreage: _____

Legal Description (Use attachment if necessary): _____

Current Zoning: _____

I hereby certify that I am the owner of the property and further certify that the information provided on this development application is true and correct. I hereby designate the aforementioned agent to act on my behalf for submittal, processing, representation, and/or presentation of this development application. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this application.

Signature Owner: _____ Date: _____

FOR OFFICE USE ONLY

Received: _____ **Fee: \$** _____ **Receipt No.:** _____

Case No.: _____ **Reviewed By:** _____

Variance

Please answer these questions in order to assist Staff with the processing of your Special Exception or Variance request. Please use additional sheet(s), if necessary. (Or provide site plan/plot plan)

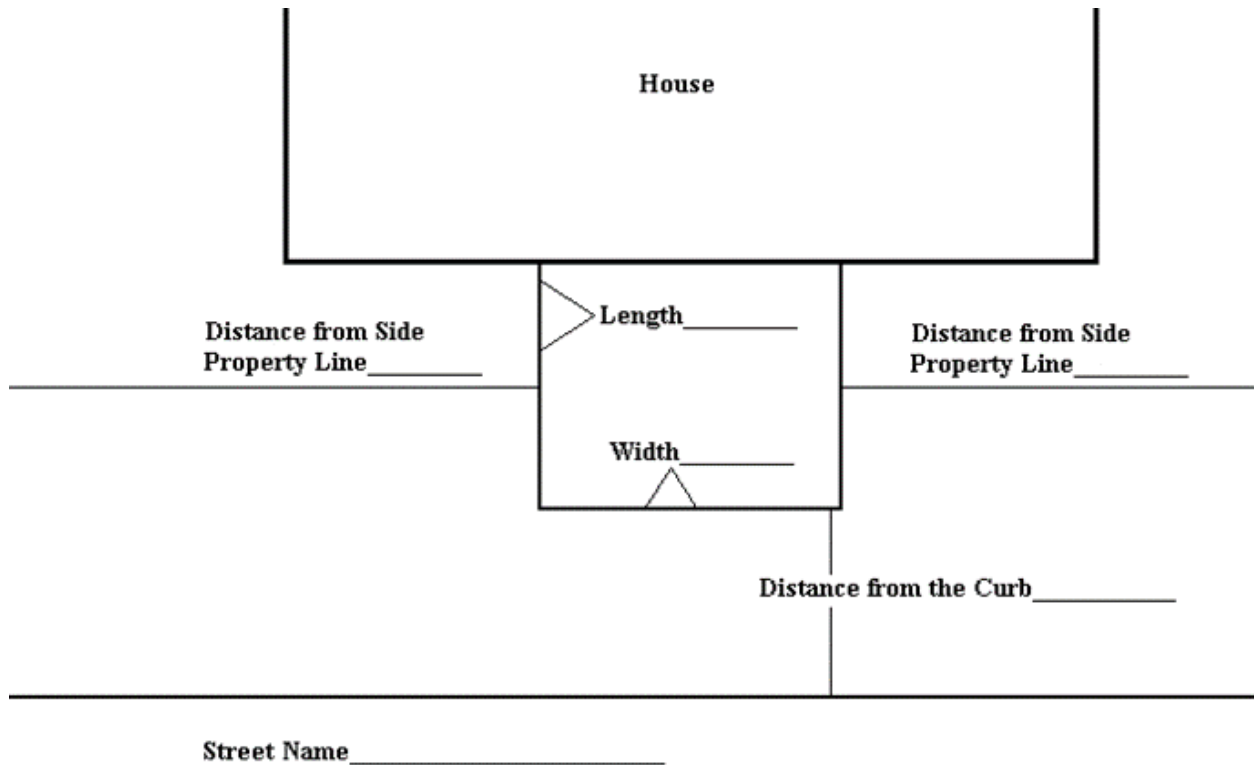
- 1. Fully describe the unique, special circumstances or peculiarities of the land or improvements in question that do not allow the desired use to conform to the provisions in the Ordinance and the intent. (This CANNOT be solely caused by the applicant.)

- 2. If this application is for a special Exception to allow a carport in the front yard setback, please fill-in the diagram bellow.

House building material: Brick Stone Wood Other: _____

Carport Building Material: Similar to principal structure Metal Brick Stone Wood

Other _____



Board of Adjustment 2020 Schedule

Application Deadline	Meeting Date*
December 17, 2019	January 14, 2020
January 14, 2020	February 11, 2020
February 11, 2020	March 10, 2020
March 17, 2020	April 14, 2020
April 14, 2020	May 12, 2020
May 12, 2020	June 9, 2020
June 16, 2020	July 14, 2020
July 14, 2020	August 11, 2020
August 11, 2020	September 8, 2020
September 15, 2020	October 13, 2020
October 13, 2020	November 10, 2020
November 10, 2020	December 8, 2020
December 15, 2020	January 12, 2021

*All Board of Adjustment meetings are held on Tuesdays, except when they fall on a holiday. In this case, the meeting will be held the following Wednesday.